




ONLINE GIVING IN 3 EASY STEPS

If you are already using online giving skip step 1 and 2.
(if you forgot your user ID or password click the forgot button
and they will email a new password to you)

STEP 1 - REGISTER

- From OLL website (www.ollparish.com)
- Click "Give" in top right navigation bar
- Click on  Online Giving
- Click on **CREATE A NEW ACCOUNT.**
- Fill in the information boxes that contain a red asterisk.
Make sure to write down your User ID and Password (put in a secure and safe place.)
- **Submit. You will receive an email to confirm your information.**

STEP 2 – SET UP PAYMENT METHOD

- Now log into your account, click on **MY PAYMENT METHOD.**
- You will need to **ADD NEW BANK ACCOUNT** (if using your checking account) OR **ADD NEW CREDIT CARD** (if using your credit card).
- Provide all the information requested. Then click **SUBMIT.**

STEP 3 – SET UP DONATION

**OPTIONS: You can choose multiple funds
(RE, Building Maintenance, SVdP)**

- Now return to **MANAGE MY ACCOUNT** and choose **GIVE A NEW GIFT.**
- Choose **OFFERTORY** (fund),
then select gift type **RECURRING.**
- Select payment and frequency and start date.
- Select the account (check or credit card), then enter amount and frequency.
- Click **NEXT** (at the bottom of the page)
- In the **CONFIRM MY GIFTS** window, review the details to insure everything is correct.
Click **SUBMIT.**