

PARISH STAFF

Clergy:

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School:

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Matt Locke, Office Manager,
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Parish Office Hours

The Parish Office will continue to be remote Mondays and Fridays. The phones are answered between 9:00 AM and 4:00 PM. If you need to reach a staff member, we highly encourage you to email them. Email addresses are listed on page 2.

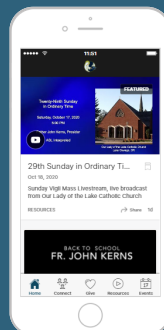
The Parish Office will be open for appointments only on Tuesdays, Wednesdays, and Thursdays from 9:00 AM to 4:30 PM. Walk-ins are not allowed at this time due to COVID-19 safety for Parish and School Staff, School Children, and Parishioners. Call the parish office to make an appointment.

School pick up is 12:30-1:30 PM each day. Please do not park in the middle of the back section so school parents can form carline.

Church APP

Have you downloaded
OLL's App?

Text 'OLLAPP' to
77977 to download



Quick & Easy Access to:

Videos & Homily Podcast
Calendar & Events
Online Giving
Mercy Teams Sign Ups
Prayer Resources
and so much more!

ONLINE GIVING IN 3 EASY STEPS

If you are already using online giving skip step 1 and 2. (if you forgot your user ID or password click the forgot button and a new password will be emailed to you)

STEP 1 - REGISTER

- From OLL website www.ollparish.com
- Click "Giving" in top right navigation bar
- Click on "Give Now:
- Click on **CREATE A NEW ACCOUNT.**
- Fill in the information boxes that contain a red asterisk. Make sure to write down your User ID and Password (put in a secure and safe place.)
- **Submit. You will receive an email to confirm your information.**



STEP 2 – SET UP PAYMENT METHOD

- Now log into your account, click on **MY PAYMENT METHOD.**
- You will need to **ADD NEW BANK ACCOUNT** (if using your checking account) **OR ADD NEW CREDIT CARD** (if using your credit card).
- Provide all the information requested. Then click **SUBMIT.**

STEP 3 – SET UP DONATION

OPTIONS: You can choose multiple funds (RE, Building Maintenance, SvDP)

- Now return to **MANAGE MY ACCOUNT** and choose **GIVE A NEW GIFT.**
- Choose **OFFERTORY** (fund), then select gift type **RECURRING.**
- Select payment and frequency and start date.
- Select the account (check or credit card), then enter amount and frequency.
- Click **NEXT** (at the bottom of the page)
- In the **CONFIRM MY GIFTS** window, review the details to insure all is correct. Click **SUBMIT.**